

HIRE SHIELDSM

FULL-CYCLE RECRUITING SERVICES

Employees are key to any company's success and turnover is expensive. Research indicates that turnover can cost a company anywhere between 25% and 200% of the employee's annual salary. But finding quality personnel can be expensive and time-consuming.

To help our clients find the best possible candidates, HRI provides Hire ShieldSM, a full range of recruiting services. From placing an ad to preparing the offer letter, we are expert at handling every aspect of the hiring process. How much or how little we do is up to you. We customize our services to fit your needs and the more our services are utilized, the less they cost!

As with all of our services, HRI can do as much or as little as you like and need. Our goal is to get the job done quickly, while not sacrificing the quality of the search or candidate.

Hire ShieldSM services include:

- Job Descriptions
- Ad Composition & Placement
- On-Line Job Board Management
- Compensation Survey
- Resume Management
- Resume Qualification
- Resume Sourcing
- Phone Interview Question Development
- Pre-Screen Candidates
- Skill Assessment Testing, Including Behavioral Testing
- Scheduling In-Person Interviews
- Conduct Reference Check
- Background Check
- Arranging Drug Testing
- Preparing & Communicating Offer Letter
- New Hire Orientation

In the final analysis, Hire ShieldSM will lower your cost-per-hire and drastically reduce the time it takes to fill the position.

For more information about these and other business services, call us at 925.556.4404, or visit us online at HRIdeas.com.



"HRI has been an invaluable asset to my business and my team.

As a small technology company, we need everything from market and job position analysis to the creation and implementation of an HR program. The HRI team has been professional and helpful at every step along the way.

I truly consider them an integral part of my core team. I would recommend them to other businesses of all sizes."

Travis Reed
General Manager Americas
Zeus Technology Ltd.

HR

SAFETY

TRAINING

RECRUITING